

Manager Venture Philanthropy

Telos Impact is the leading Brussels-based advisory firm on Philanthropy and Impact Investing. Mandated by several of the largest Belgian & European philanthropists, Telos' mission is to help them achieve their social and environmental impact ambitions. Working in close partnership with leading international philanthropists and impact investors, we aim to put Philanthropy and Impact Investing on the map – and make it mainstream.

On the back of strong growth, we are looking for top-talent to join our team.

WHAT YOU WILL DO

As Venture Philanthropy Manager, you will:

- Support the Venture Philanthropy team, organize and structure the work among/with team members and assist each team member individually in his/her professional development.
- Play a key role in ensuring the values and culture of Telos Impact are lived by on a daily basis.
- Take the lead on several client files, and support the team working for our largest accounts.

Your support to the team will contribute to delivering the full spectrum of Telos Impact's philanthropy activities, involving supporting team members in:

- Defining an impact strategy: consult clients to craft a shared ambitious and realistic impact goal, develop an impact management methodology, define a strategic roadmap based on a thorough analysis of the impact domain (e.g., education, employment, poverty and social exclusion) and international best practices, design the impact management methodology...
- Sourcing and screening projects within this scope: develop a strategic overview of the sector and a deal-flow of "investable" projects; manage due diligence through interviews with management and specialists in the field, background checks, research on the "market", ...
- Closely following up with the supported non-profits to ensure the impact delivery: establish partnership agreements with clear impact targets; accompany the beneficiary in its impact delivery; monitor the progress and report back to the client, ...

You will develop an expertise in your impact domains through participation to events & conferences, building of an expert network, and dedicated training.

In your role as a Manager, you'll work directly with the Managing Director and be part of the management team of Telos Impact. This will involve growing client relationships, contributing to the strategy and business development of Telos Impact, promoting Telos Impact in the social impact ecosystem, building out our partner & advisor network, etc. Working in a start-up environment, your list of responsibilities could be endless and will be in large part up to you.

The role will be based in Brussels.

WHAT WE NEED FROM YOU

- 10+ years of professional experience – former experience in project management and team management/coaching is a must, former experience in philanthropy is a plus
- Master's degree; open, problem-solving and critical mindset; ability to analyze and synthesize
- Deep sense of empathy, social & communication skills, ability to foster trust relationships
- Self-starting, ability to drive forward multiple client projects in parallel by supporting, organizing and motivating a team of like-minded colleagues
- Rigorous, punctual, precise and meticulous - both in your organization and in your deliverables
- Alignment with our values: joy, impact, excellence and independence
- Demonstrated interest in social and/or environmental impact
- Professional fluency in French, Dutch and English

WHAT WE OFFER

- Work at the top level of Philanthropy, close to its latest innovations and best-practices
- Work with foundations, families and entrepreneurs that have both the capacity and the ambition to have a systemic, scalable positive impact on our world
- Entrepreneurial adventure
- Access to leading social impact networks; on-going training and day-to-day coaching from people experienced in Business and Public / Social Impact sector
- Fun and caring team that is highly regarded in the Impact space in Western-Europe
- Competitive compensation (fixed and variable), based on your experience

HOW TO APPLY

Send your CV and short motivation letter to info@telosimpact.com. More information? Check our website: www.telosimpact.com.